



Facilities Access Agreement

- Building(s)/Room #(s) _____ \$100
- BFA Studio at Audain Centre Access \$100
- MFA Studios (1st Yr) + Dept. Key \$100
- Swipe Card _____ \$25
- PRC Class Access Audain Art Centre \$0
- MFA Studio (2nd Yr) Transfer \$0

**deposits are only taken in the form of debit or cheque*

Last Name: _____ First Name: _____

Email (required): _____

Student or Employee #: _____ Studio or Office #: _____

Condition of Studio: _____

(NOTE: Please note any damage or special circumstances here.)

Academic Year (ie.: 2013W): _____ Years in Program: _____

(NOTE: In order to refund your deposit, you must ensure that the studio is being left in same condition (or better than) when it was issued to you. Any damages incurred while you are occupying the studio will be deducted from your deposit.)

Signature: _____ Date: _____

Administrator: _____ Date: _____

For departmental use only. Do not complete the following section.

Deposit Return Authorization: _____ Date: _____

Student/Employee mailing address:

Refund will be sent via Cheque to this address

ASSIGNED KEYS:

ASSIGNED BY:

ASSIGNED ON:
